

WATERFIRE SHARON



Be a part of the region's newest and most creative arts event series!

Food Vendor Application & Guidelines

July 16, August 20 and September 24, 2016

Contact Name
(Last) _____ (First) _____

Name of Organization or
Business _____

Phone (____) _____ Cell (____) _____ E-mail

Address _____ City

State _____ Zip _____ Federal Tax ID Number

Non-Profit EIN

The following food items will be sold in this vendor space.
Maximum of 6 items (please be very specific):

1 _____ 2 _____
3 _____ 4 _____
5 _____ 6 _____

WaterFire Sharon will permit only items listed for sale on this application nothing without prior approval
will be accepted.

Additional Comments:

Please send fully filled out document to:

- Address: WaterFire Sharon
c/o Shenango Valley Foundation
7 West State St. Suite 301
Sharon, Pa 16146
- Fax: 724-983-9044
- Scan E-Mail to: info@waterfiresharonpa.org



Official Use Only

Received _____ Date _____

Communication _____

Approved _____ Date _____

- Upon receipt of your application it will be reviewed and you will be notified within 10 business days.
- If you have already been approved, or receive a call that you are now approved, please forward

the \$50.00 security deposit and payment in full to:

WaterFire Sharon
c/o Shenango Valley Foundation
7 West State St. Suite 301
Sharon, Pa 16146

Non-Profit & Concession Vendors Layout

July 16, August 20 and September 24, 2016

Select Type of Food Vendor:

Trailer

attached)

Front Footage _____

Depth _____

Other _____

Tent-Based Vendor (picture of tent must be

10 X 10 Tent _____

10 X 20 tent _____

Other _____ (please indicate size)

Food Truck

Front Footage _____

Depth _____

Other _____

Non-Profit & Concession Fees Structure

July 16, August 20 and September 24, 2016

July 16th, 2016

Rental Space (front footage 15ft) _____ x \$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00 = _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total Due for July 16th, 2016 _____

August 20th, 2016

Rental Space (front footage 15ft) _____ x \$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00 = _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total Due for August 20th, 2016 _____

September 24th, 2016

Rental Space (front footage 15ft) _____ x \$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00 = _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total Due for September 24th, 2016 _____

Sub Total For Events _____

Deduct any advance payment made _____

Balance Due _____

Electrical Requirements

July 16, August 20 and September 24, 2016



Electrical Needs	YES	NO
110 volt, single phase	20 amp	20 amp
220 volt, single phase	30 amp	30 amp
220 volt, three phase	50 amp	100 amp

If your needs are 220volt 30 amp plug. A 50 amp male 4 wire cord cap will be required.

By signing below, you fully understand and accept the terms and conditions listed on the following page.

Signature: _____ Date: _____



WATERFIRE SHARON

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Welcome to WaterFire Sharon, we are pleased and grateful for your interest in becoming a part of the events. We hope you enjoy the event and wish you success during WaterFire.

Food vendors wishing to apply to WaterFire Sharon must submit the attached application. In order to avoid duplication of food service; all vendors must indicate on the application form all types of food and drink to be sold. No food vendor will be permitted to deviate from the sale of the type of food and drinks listed on the application form without the prior approval of WaterFire Sharon.

No vendor will have exclusivity; competing vendor products will be permitted up to two per type **(excluding drinks)**. WaterFire Sharon will not place vendors with identical product **types within two locations.**

New for the 2016 season, drinks are now permitted to be sold by all food vendors.

Applications will be approved on a first-come first-serve basis. Electricity availability is limited, and spots will be filled as applications are received. Vendors applying after the deadline will be accepted if space is available and if food being vended is not already represented. Vending locations will be assigned once full payment, security deposit, and insurance certificate is received.

Restrictions and Covenants:

- A security deposit of \$50.00 is required. This deposit will be returned after the event and once the vending area has been inspected for cleanliness
- All vendor booths must submit to a safety inspection during event hours. Vendors must abide by the Department of Health Food Safety regulations.
- Menu items will be restricted to approved items. Failure to adhere to this requirement will result in being asked to vacate the premises with no refund of fees paid. Vendors must provide their own menu, which must be affixed to the outside of the booth.
- All Vendors sales are limited to the space indicated on the application and designated by WaterFire Sharon. No sales will be permitted in any other WaterFire event location.
- WaterFire Sharon is not responsible for theft or damage that may occur during event activities. Please do not leave vending area unattended.
- **All Vendors must have marquee lights and any external lights turned off during the fire lighting ceremonies until 11:00PM. Refusal to comply with this restriction can cause security deposit to be withheld, no refund of fees paid, and concession to no longer be invited to future events.**

Food Vendor will provide:

- Insurance - All food vendors must provide a certification of insurance naming WaterFire Sharon, the City of Sharon and the Community Foundation of Western PA & Eastern Ohio as additional insured in an amount no less than \$250,000 for property damages and \$1,000,000 for liability.
- A fire extinguisher if using fryer, grill or other such cooking devices.
- All necessary electric hook-up cords if contracted for electricity.

Vending Times:

Vending areas will be available for set-up Friday evening after 6:00PM through 11:00PM. Vendors must remain open from 12:00PM through 11:00PM (if breached security deposit may be ceased). Vendors will be given access to WaterFire vending areas for loading and unloading. A parking area will be provided. All booths must be set-up by 11:00AM. All vending areas must be vacated by 2AM Sunday.

Check-in begins at 8:00AM to 11:00AM. A photo ID is required at that time. Booth numbers and other materials will be distributed at check-in. Please locate your booth area as quickly and as safely as possible. Once you have unloaded you must move your vehicle to the designated parking lot and then set-up at your leisure.

